

# Study visa

## Check list of required documents:

- Two duly completed **application forms** „Application for a Residence Permit“ (please ensure that you sign the form)\*
- A valid **passport** with at least two blank pages & valid for at least another six months (please ensure that your passport is signed)
- Two recent **passport photographs** according to biometric specifications\*\*
- Two **Declarations of True and Complete Information** in accordance with §55 Residence Act, signed and dated\*
- Approval notification/acceptance letter** by a German university or preparatory college (with fixed dates/duration)
- Proof of **German language knowledge** (lectures being held in German language), otherwise a confirmation from the university that the lectures will be held in the English language
- Letter of motivation / intention** for study
- Curriculum Vitae**
- Proof of **accommodation** (Rental agreement/Student hostel, etc.)
- Proof of **financial means** (minimum of Euro 670,- monthly):
  - A **blocked account**\*\*\* at a German bank showing a minimum amount of 8.040,- Euro ( withdrawal limit of 670,- Euro per month), **OR**
  - Proof of **sponsorship or bursary** from a German institution (DAAD, Inwent, etc) or the Cypriot government, **OR**
  - A **formal letter of obligation**, according to paragraph §§ 66,68 of the Aliens Act, from a resident of Germany and for the duration of the applicant's stay in Germany, **OR**
  - Statement of income/financial circumstances of the parents** as well as an assurance of their support, **OR**
  - An **annual, renewable Bank Guaranty** to the amount of 8.040,- Euro
- Police certificate of conduct**\*\*\*\*, not older than three months
- Alien Registration Card** of the Republic of Cyprus (ARC) as well as the **Temporary Resident Permit** (TRP, also called „Pink Paper“)

- ❑ Proof of the applicant's **employment/educational and/or residential situation** in Cyprus
- ❑ Proof of **health insurance** valid from date of arrival and for the duration of stay in Germany (German Statutory/National or private health insurance)
- \* *Obtainable at the Embassy.*
- \*\* *Check here for further details regarding biometric specifications of photos:  
[http://www.nicosia.diplo.de/Vertretung/nicosia/en/07/fotos\\_\\_seite.html](http://www.nicosia.diplo.de/Vertretung/nicosia/en/07/fotos__seite.html)*
- \*\*\* *A blocked account can be set up from abroad (e.g., contact the 'Deutsche Bank' by email at [db.student@db.com](mailto:db.student@db.com) for necessary documentation and further directions on how to proceed).*
- \*\*\*\* *A Police certificate of conduct (Αντιγραφο ποινικού μητρώου) can be requested at "Chief of Police", Evangelou Floraki 1, 1478 Nicosia ; Tel-Nr: 22808393.*

Please note that only complete applications will be accepted. In order to ensure that your application is processed without delay, please submit the above mentioned documents in **original and two copies**.

Applications must be submitted **in person**.

Please note that each visa application is reviewed individually. Therefore, the requested documents may vary from one case to another. The Embassy reserves the right to ask for additional documents.

Furthermore, the submission of the above mentioned documents does not guarantee the issuance of a visa. Once a visa has been issued, the purpose of the trip may not be altered.

The German Missions require approximately two to three months to process your visa application. We kindly ask that no status requests on the visa application be made during the first two months. We will notify the applicant on any change of status or progress of the application as soon as possible and whenever the need arises.